

BRIERLEY PRIMARY SCHOOL RISK ASSESSMENT FOR SCHOOL REOPENING – April 2021

Staying COVID-19 Secure – Our Commitment

- ✓ We recognise the risk posed by Coronavirus (COVID-19) to our staff, children and their families. Control measures to minimise the risk of infection and the transmission of the virus are provided in this Risk Assessment.
- ✓ We will put in place appropriate protective measures to ensure, as far as is reasonably practicable, the Health, Safety and Wellbeing of our staff and children.
- ✓ We will share this Risk Assessment and its findings with employees and consult on its contents.
- ✓ We will continue to comply with all relevant Health and Safety Legislation.
- ✓ We will have regard to statutory guidance in particular the guidance issued by the Department of Education regarding school reopening and implementing protective measures in education and childcare settings against COVID-19.
- ✓ We have regard to advice and guidance issued by Public Health England.

This is a working document

System of Controls

The following plan outlines how Brierley Primary School will adopt safety measures and ensure compliance to the government guidance. The aim of this plan is to minimise the risks, whilst acknowledging that we cannot eliminate them entirely..

Our planning is underpinned by the Department for Education's advice on effective infection protection and control.

Essential measures include:

1. A requirement that people who are ill stay at home;
2. Robust hand and respiratory hygiene;
3. Enhanced cleaning arrangements;
4. Active engagement with NHS Test and Trace;
5. Formal consideration of how to reduce contacts and maximise distancing between those in school wherever possible and minimise potential for contamination so far as is reasonably.

Practicable

6. Minimise the potential for contamination so far as is reasonably practical.

How contacts are reduced will depend on the school's circumstances and will (as much as possible) include:

-  Grouping children together;
-  Avoiding contact between groups;
-  Arranging classrooms with forward facing desks;
-  Staff maintaining distance from children and other staff as much as possible.

Many of the protocols and procedures that were implemented during the autumn term have since remained, however these will begin to ease in line with changes in Government guidelines.

All protocol and procedures are aligned to the Risk Assessment (see below) that has been produced following 'Guidance for full opening: schools' (<https://www.gov.uk/government/publications/actions-for-schools-during-the-coronavirus-outbreak/guidance-for-full-opening-schools>).

The Department for Education outlines the following system of controls that schools are expected to implement:

System of Controls

This is the set of actions schools must take. They are grouped into 'prevention' and 'response to any infection' and are outlined in more detail in the sections below.

Prevention:

- 1) Minimise contact with individuals who are unwell by ensuring that those who have coronavirus (COVID-19) symptoms, or who have someone in their household who does, **do not attend school**.
- 2) Clean hands thoroughly more often than usual.
- 3) Ensure good respiratory hygiene by promoting the 'catch it, bin it, kill it' approach.
- 4) Introduce enhanced cleaning, including cleaning frequently touched surfaces often, using standard products such as detergents and bleach.
- 5) Minimise contact between individuals and maintain social distancing wherever possible.
- 6) Where necessary, wear appropriate personal protective equipment (PPE).
- 7) Always keeping occupied spaces well ventilated.
- 8) Staff to ensure they are wearing face coverings in public areas and wear face shields when working closely with children in their bubbles.
- 9) Staff who opted in will take lateral flow tests twice a week whilst parent volunteers must test twice weekly and report their results using the designated school address for reporting results.

Numbers 1 to 4 must be in place in all schools, all the time.

Number 5 must be properly considered and schools must put in place measures that suit their particular circumstances.

Number 6 applies in specific circumstances.

Response to any infection:

- 10) Engage with the NHS Test and Trace process.
- 11) Manage confirmed cases of coronavirus (COVID-19) amongst the school community.
- 12) Contain any outbreak by following local health protection team advice.

Numbers 10 to 12 must be followed in every case where they are relevant.







Numbers 10-12 above may require school to share pupil/parent contact information with public health officials. This sharing of information is permissible under current law and is in line with data protection guidance covering schools.

Systems of Control – Abbreviated Notes

Systems of control	Action
<p>Prevention</p> <p>1. Minimise contact with individuals who are unwell by ensuring that those who have coronavirus (COVID-19) symptoms, or who have someone in their household who does, do not attend school.</p>	<p>If a member of staff, pupil, parent or any other adult show symptoms of Coronavirus or they have tested positive within the last 10 days, they are not to attend school. The symptoms have been communicated with all members of the school community on multiple occasions and will be shared regularly through either, text, social media or email. It is also on our school website under the COVID-19 Guidance button.</p> <p>If an adult becomes unwell, they are to notify a member of SLT and remove themselves from the setting as soon as possible.</p> <p>If a child in the setting becomes unwell with possible symptoms of COVID-19, the child will be collected by a member of SLT and taken to the COVID-19 room with the door and window open, where they can be monitored and supported until they are collected by their parents or carers. According to DfE guidance for schools restricting attendance during national lockdown (updated 14.1.21), "Public Health England, has good evidence that routinely taking the temperature of pupils is not recommended as this is an unreliable method for identifying Coronavirus (Operational Guidance updated 22nd February 2021)".</p> <p>A face mask should be worn by the supervising adult if a distance of 2 metres cannot be maintained. If contact with the child or young person is necessary, then disposable gloves, a disposable apron and a face mask should be worn by the supervising adult. If there is deemed to be a risk of splashing to the eyes, for example from coughing, spitting, or vomiting, then eye protection (face shield) should also be worn.</p> <p>The member of staff supporting the symptomatic child does not need to go home to self-isolate unless they develop symptoms themselves or if the symptomatic child subsequently tests positive or they have been requested to do so by NHS Test and Trace. The supervising adult will dispose of the PPE and cloth into a tied bag, stored for 72 hours before being put in the bin, and wash hands with soap for 20 seconds.</p> <p>Children who fall ill with suspected symptoms will use the disabled toilet if needed. Once the child is collected, both rooms (waiting and toilet if used) will be sealed until they can be thoroughly cleaned by the site maintenance officer or a member of the cleaning team, following guidance in https://www.gov.uk/government/publications/COVID-19-decontamination-in-non-healthcare-settings/COVID-19-decontamination-in-non-healthcare-settings</p> <p>This includes using a disposable apron, gloves, and cloth, and appropriate detergent (COSHH</p>

guidance will be followed in storing and using detergents). The area of the classroom used by the child will also be cleaned in this way at the earliest opportunity.

The child should then be tested for coronavirus. If the child tests negative for COVID-19, he or she can return to school when feeling better **and free of a temperature for at least 48 hours**. If the child tests positive, the school will follow the protocol under point 8 below.

Systems of control	Action
<p>Prevention</p> <p><i>2. Clean hands thoroughly more often than usual.</i></p>	<p>Adults and children are to wash their hands on the following occasions; (for children this will take place in the classroom under supervision from a member of staff)</p> <ul style="list-style-type: none">  Entry to school or use sanitiser provided;  After break and lunch times;  Before lunch;  When they change rooms;  Anytime that they visit the toilet or cough/sneeze in to their hands;  After handling shared resources that are difficult to clean e.g. malleable resources. <p>Children will be reminded of hand washing expectations at the start of term and teachers will regularly revisit this as part of classroom routine and practise.</p> <p>Teachers will introduce hand washing routines appropriate to their classroom layout, and time will be built into the timetable at key points, with children engaged in a suitable activity while waiting to wash hands.</p> <p>Additional hand sanitiser pumps are stationed on entry to school. There are also additional hand sanitisers at appropriate points in school e.g. the reception desk for volunteers, visitors and staff upon arrival; entry to classrooms; in the staffroom areas.</p>

Systems of control	Action
<p>Prevention</p> <p>3. Ensure good respiratory hygiene by promoting the 'catch it, bin it, kill it' approach.</p>	<p>On return, children were reminded of the posters around school that encourage them to catch it, bin it and kill it. Children are reminded that if tissues are regularly disposed of throughout the day, they should be thrown in to the lidded bins in each classroom using the foot-pedal to open the bin and their hands must be cleaned afterwards.</p> <p>If any children struggle to maintain expected levels of respiratory hygiene (spitting etc) they will have an individual risk assessment to ensure measures can be put in place to reduce the risks while continuing to offer a full face-to-face education.</p> <p>(Completed by Mrs Cunningham or Mrs Faddes – covering SENDco role for Mrs Bridgett whilst on maternity)</p> <p>Windows and doors will be kept open where possible to maximise ventilation.</p> <p>Children wearing masks on arrival at school will immediately put them in a plastic bag they have brought with them, tie it up, and wash their hands.</p>

Systems of control	Action
<p>4. Introduce enhanced cleaning, including cleaning frequently touched surfaces often, using standard products such as detergents and bleach</p>	<p>Mr Vickers – school SMO will complete an additional clean at lunchtime</p> <ul style="list-style-type: none"> • support the cleaning of dining tables/floors if necessary <p>Mid Day supervisors and all staff will spray any used sports equipment/climbing frames with detergent after use.</p> <p>Each class will have their own allotted set of classroom cleaning equipment in a box, which will be stored appropriately within the classrooms. This is for use as deemed appropriate by the adults, e.g. if a child has sneezed on a surface or multiple children have handled a resource.</p>

Systems of control	Action
<p>5. Minimise contact between individuals and maintain social distancing wherever possible.</p>	<p style="text-align: center;">Grouping of Children</p> <p>Department for Education guidance on 'bubbles' states that: <i>"maintaining consistent groups remains important, but given the decrease in the prevalence of coronavirus (COVID-19) and the resumption of the full range of curriculum subjects, schools may need to change the emphasis on bubbles within their system of controls and increase the size of these groups."</i></p> <p>To enable full functioning of the school (in particular breaks, lunch, and interventions), classes will be grouped to form larger bubbles - with individual 'bubbles' within - as follows:</p> <p>Normal size bubbles:</p> <ul style="list-style-type: none"> ✓ EYFS – Little Bears and Nursery - The teaching and outdoor area have been extended to two large classrooms and two conservatories so that the children may be taught in very small groups and maintain better social distancing. ✓ Year 1 – Mr Brazier's Class ✓ Year 2/3 classes – Mr Lomas's Class, Miss Goodier's Class and Mrs Cunningham and Miss Byford's Class ✓ Year 4/5 classes – Mr Saville's Class and Miss O'Leary's Class ✓ Year 6 <p>Movement between the classes in each bubble will still be limited, with each class forming an 'inner bubble'. Children will not move freely between the inner bubbles, but children in the same overall bubble will be together in the dining hall, playground, and moving around the school.</p> <p>Selected children in year 2/3 and 4/5 may have group interventions which include other children from their overall 2/3 or 4/5 bubble, however teachers track the limited movement of the children in their classes.</p> <p>Staff delivering small group or one-to-one interventions may work across the entire bubble, and resources may be shared more freely between classes in this bubble (with appropriate cleaning). Staff and volunteers have been provided with visors for close work with children.</p> <p>Adults allocated to a bubble will keep a physical distance of 2 metres from other children where possible (noting that brief interactions and walking past each other pose minimal risk and can be at</p>

1 metre). In cases where adults need to work in close proximity to children (e.g. listening to readers on a 1:1 basis) the adult will sit side on with the child, rather than face-to-face and are encouraged to wear a mask or visor (parent volunteers must wear a mask or visor). Members of the same family or household may be in different bubbles; these bubbles will still be considered separate and will not be able to mix during the school day. Bubbles will keep their distance and not mix with other bubbles.

Measures within the Classroom

There is no expectation that individuals within a bubble maintain physical distancing from each other. However, adults will encourage children to maintain a distance between one another whilst inside and reduce the amount of time that they are in face-to-face contact with one another. Where circumstances allow, adults are to try to distance from children and one another. Children with additional needs should receive as much support as normal but adults are to be extra vigilant and mindful of their face-to-face time with the children and reduce this where possible. Classrooms will be adapted to support distancing where possible. In Key Stage 2, tables will ideally face forwards, with children sitting side-by-side, not facing one another where possible. All classrooms will keep their windows and doors open to provide appropriate ventilation.

Break & Lunchtimes

Breaks and lunchtimes will be staggered. Extra dining tables will be set up in the main hall to facilitate the movement of bubbles in and out of lunch, with cleaning in between. Classes will have specified routes and routines to enter and leave the lunch hall.

PE



PE teaching will resume as normal, however, on the day that a particular 'bubble' has PE they will come to school dressed in their PE clothes to avoid the need for getting changed. PE equipment will be cleaned with appropriate products between use by different groups. In addition to their PE sessions, children will be doing an additional 20 minutes of outdoor physical activity per day. Should the weather not permit for outdoor teaching, the children will complete their physical activity inside the classroom. The school hall is not permitted for PE use at this time.

Visitors

Visitors, including parents or volunteers, will only enter the site by prior arrangement with the office. Contractors will be asked to come outside of school hours where possible. Volunteers and peripatetic teachers are allowed on site but will be briefed on the relevant risk protocols by the office staff or member of SLT before entering the main building. Any visitors/volunteers to school must sign in and provide details to support with NHS Test and Trace. Visitors/volunteers to school will be expected to wear appropriate PPE.

Small Group or One-to-One Interventions

It is important for the education of children, particularly those with SEN or who have fallen most behind over lockdown, that staff are able to conduct interventions which may take place outside of the normal bubble. These interventions will be individually risk-assessed and measures considered will include:

-  Distancing; using outdoor spaces; and/or restricting staff to a specified bubble where possible.
-  Staff may wear visor when working closely with children whilst parent volunteers must wear a mask or visor.

Breakfast Club and After School Club

Breakfast Club will be situated in the hall. Children will be kept at separate tables according to their usual bubbles. Booking will be in advance to allow us to arrange appropriate staffing and to be able to trace contact should a bubble need closing. Member of staff to greet the children at the main door and ensure children sanitise on entry. All adults will wear mask/visor at all times.

After School Club is currently suspended until further notice.

Drop-Off and Pick Up

We will be operating a fluid gate start – gates will open at 8.30am and close at 8.45am. Children will enter the gates on their own; they will be guided by a member a staff and follow their colour playground spots to reach their classroom. At the end of the day there will be a slightly staggered finish.





Parents will be allowed on the yard (only one adult should come to collect each child) and they will be expected to maintain social distancing while on site and not to linger. Communication between home and school will take place where possible and appropriate via email/phone.

Other Measures

- ✓ No whole-school events or assemblies (assemblies will be conducted virtually)
- ✓ Children to use toilets assigned to their bubble
- ✓ Limit on the number of children allowed in each set of toilets
- ✓ Multiple staffroom areas available for staff
- ✓ The DfE now recommend that there are no residential or non-residential trips therefore all school trips are suspended until further notice.
- ✓ Class teachers will introduce routines for children to go to cloakrooms in small groups to reduce crowding
- ✓ Staff briefings will be online and staff meetings/training will either be online or 2 metres distanced in the hall
- ✓ Children in year 6 will be asked to bring in individual pencil cases which will stay at school, and all children will be asked to bring in water bottles - which will be filled at home and brought into school daily
- ✓ Pupils will not bring in anything additional from home; however, reading books will now go home and will be quarantined after being returned
- ✓ Shared resources in the classroom will be regularly cleaned / wiped down (the class teacher and support staff will manage this and support provided if needed); alternatively, resources can be 'quarantined' for 48 hours, or 72 hours for plastics.

Systems of control

Action

<p>Prevention</p> <p>6. Where necessary, wear appropriate personal protective equipment (PPE).</p>	<p>PPE must be used where an individual is presenting with coronavirus symptoms and/or when a child is receiving intimate care (toileting/relevant first aid support) or when a distance of 2 metres cannot be kept.</p> <p>The PPE available in school for dealing with cleaning of potentially infected zones and supporting ill children or adults is as follows:</p> <ul style="list-style-type: none">  Face masks  Aprons  Gloves  Face shields <p>All staff to wear masks/visors in communal areas. Cleaning staff to wear masks/visors at all times. Staff who are clinically vulnerable, including pregnant staff, should wear a mask/visor in all areas – unless they are alone within the room.</p>
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Systems of control	Action
<p>Prevention</p> <p>7. Always keep occupied spaces well ventilated.</p>	<p>All classrooms will keep their windows and doors open to provide appropriate ventilation.</p>

Systems of control	Action
<p>Prevention</p> <p>8. Staff to ensure they are wearing face coverings in public areas and wear face shields when working closely with children in their bubbles.</p>	<p>All staff to wear masks/visors in communal areas and when working closely with the children (where 2 metres separation can not be maintained.)</p> <p>Cleaning staff to wear masks/visors at all times.</p> <p>Staff who are clinically vulnerable, including pregnant staff, should wear a mask/visor in all areas – unless they are alone within the room.</p>

Systems of control	Action
<p>Prevention</p> <p>9. Staff who opted in will take lateral flow tests twice a week.</p>	<p>Staff who opt in will be provided with tests and asked to test twice weekly and report their results immediately (whether positive or negative) to NHS Test and Trace as well as SLT using the designated email. In the event of a positive result, staff will report this to SLT via phone call rather than email.</p> <p>If staff or parent volunteers receive a positive result, they must then organise a PCR test and isolate until they receive a negative result from this. If they receive a positive result from the PCR test then they will follow isolation guidelines as normal.</p>

Systems of control	Action
<p>Response to any infection</p> <p>10. Engage with NHS Test and Trace.</p>	<p>Parents and staff will be informed that they are expected to engage in the NHS Test and Trace process if required to do so. Members of staff who have opted in complete lateral flow tests twice weekly.</p> <p>Anyone who displays symptoms of coronavirus can and should get a test. They will be required to book a test and provide details of anyone that they have been in close contact with. They will then be obliged to follow the 'stay at home' regulations.</p> <p>Contact with the symptomatic family will be maintained so that we can respond appropriately to either a positive or a negative result.</p> <p>If the test result is negative, the child can return to school as soon as symptoms permit. If the test result is positive, the child and family need to follow the 'stay at home' guidelines and school will contact the local health protection team.</p> <p>The government have announced that testing will be extended to whole families/households of a primary school child. Households will be able to test themselves twice weekly.</p>

Systems of control	Action
<p>Response to any infection</p> <p>11. Manage confirmed cases of coronavirus (COVID-19) amongst the school</p> <p>12. Contain any outbreak by following local health protection team advice community.</p>	<p>Where a child or adult has tested positive for COVID-19, the Headteacher will contact Cheshire East and the DfE for advice on next steps including who to send home for self-isolation. This will follow the process below (as per DfE guidance):</p> <p><i>The team will carry out a rapid risk assessment to confirm who has been in close contact with the person during the period that they were infectious, and ensure they are asked to self-isolate. The health protection team will work with schools in this situation to guide them through the actions they need to take. Based on the advice from the health protection team, schools must send home those people who have been in close contact with the person who has tested positive, advising them to self-isolate for 10 days from the day after contact with the individual tested positive. Close contact means:</i></p> <ul style="list-style-type: none"> ✓ <i>direct close contacts - face to face contact with an infected individual for any length of time, within 1 metre, including being coughed on, a face to</i> ✓ <i>face conversation, or unprotected physical contact (skin-to-skin)</i> ✓ <i>proximity contacts - extended close contact (within 1 to 2 metres for more than 15 minutes) with an infected individual</i> ✓ <i>travelling in a small vehicle, like a car, with an infected person</i> <p>The individual who has tested positive will self-isolate for 10 days, and their household for 10 days. The households of any other individuals who are sent home do not need to self-isolate unless those individuals develop symptoms.</p>

COVID-19: Operational Risk Assessment For School Reopening

Assessment conducted by:	Coral McIntosh	Job title:	Headteacher	Covered by this assessment:	Staff, children, contractors, visitors, volunteers
Date of assessment:	15/07/2020 Reviewed March 2021 April 2021	Review interval:	On-going		

Specific areas for concern/Risk	Control measures	In place? (Yes/No)	Risk rating (H/M/L)
1. Risk that there are insufficient staff to support all the children to be in school	<ul style="list-style-type: none"> • Audit staff availability. • Establish how many and which staff will be available, through RAG rating (extremely critically vulnerable staff/those fit for work). • Carry out individual Staff Risk Assessments where appropriate. • Organise home learning (education off site)for children when not on the premises. • Ensure flexible and responsive use of teaching assistants. • Ensure there are sufficient support staff available to support those children who need a high level of support, including those with SEND whilst minimising changes in contact. • Some children, for example those with Autism will need to be supported by the same adults, where possible. • Full use is made of test and trace to inform staff deployment i.e. ensure staff are able to attend work and should not be self-isolating due to test and trace. • Ensure there is adequate delegation of roles to staff to deliver on site learning (for those attending school) and home learning (for those who are learning at home). 	Y	L

Specific areas for concern/Risk	Control measures	In place? (Yes/No)	Risk rating (H/M/L)
2. Risk that the number of staff who are available is lower than that required to teach classes in school and operate effective home learning.	<ul style="list-style-type: none"> • The health status and availability of every member of staff is known and is regularly updated so that deployment can be planned. • Full use is made of all qualified teachers. • Flexible and responsive use of teaching assistants to supervise classes is in place. • Full use is made of test and trace to inform staff deployment i.e. ensure staff are able to attend work and should not be self-isolating due to test and trace. • A clear rationale will be in place for which children will be in school and at home each day and a blended model of home learning and attendance at school is utilised until staffing levels improve. • Where possible, ensure children with SEND are prioritised to be in school. 	Y	L
3. Risk of infection from use of supply teachers, temporary teachers, Peripatetic teachers and deployment of ITT trainees.	<ul style="list-style-type: none"> • Where possible, minimise the number of different supply teachers visiting the school through longer contracts with agencies. Only one agency used. Supply agency sent the full risk assessment and the COVID-19 visitor's policy. • Ensure visiting staff and volunteers are aware of and adhere to distancing and hygiene measure and minimise contact to only children who need to be taught. • Negotiate the deployment of ITT trainees with their provider to ensure that their training needs are met but contact and distance requirements are adhered to. No ITT placements at this time. One college placement student. COVID-19 training given. Mask/visor worn at all times. 	Y	M
4. Risk of infection of extremely Clinically vulnerable members of the household of a member of staff.	<ul style="list-style-type: none"> • Individual risk assessment carried out with staff member to put measures in place to prioritise reduction of contacts and maximising distance from others, as far as is reasonably possible. 	Y	M

Specific areas for concern/Risk	Control measures	In place? (Yes/No)	Risk rating (H/M/L)
5. Risk of not covering essential Functions (first-aid, DSL)	<ul style="list-style-type: none"> • Provide cover for the role from within available staffing – we currently have 3 DSL trained members of staff. • Ensure First Aid certificates are up to date (previously extended for 3 months) Over 80% of staff are first aid trained. All bubbles include at least one first aid qualified member of staff. • Follow COVID-19 first responders guidance and Public Health guidance on use of PPE when administering emergency first aid as maximising distancing may not be possible to maintain while attending to individuals. 	Y	L
6. Risks to health and safety because staff are not trained in new procedures.	<p>A revised staff handbook will be issued to all staff prior to reopening. Induction and CPD programmes will be in operation for all staff prior to reopening (inc breakfast club and after school activities), and include:</p> <ul style="list-style-type: none"> o Infection control o Fire safety and evacuation procedures o Constructive behaviour management o Safeguarding o Risk management <p>Training given to all staff. Newly inducted staff receive COVID-19 training and expectations before working with children. COVID-19 update to be given during staff meeting. All staff kept in contact via whole school Whatsapp group.</p>	Y	L
7. Risk that staff who are extremely Critically vulnerable are not identified and so measures have not been put in place to protect them.	<ul style="list-style-type: none"> • An individual risk assessment and suitable controls must be in place before they return to the workplace. The controls must enable the ability to reduce the number of different contacts and keep a safe distance, and they must not be employed in any role where high-risk activities may be carried out, for example personal care. • All members of staff with underlying health issues have been instructed to make their condition or circumstances known to the school if it could put them at risk. Staff are made aware that they have a duty to inform the school if their health circumstances change which puts them at risk. Records are kept of this and regularly updated. 	Y	M

Specific areas for concern/Risk	Control measures	In place? (Yes/No)	Risk rating (H/M/L)
	<ul style="list-style-type: none"> Members of staff who are classed as clinically vulnerable and clinically extremely vulnerable have been asked to seek and act on the advice of their GP/consultant/midwife or current government advice. Individual risk assessments in place – kept in the office. 		
<p>8. Risk of transmission within the School building (this includes breakfast club and after school activities)</p>	<ul style="list-style-type: none"> Take account of the unique needs of individual children, including those with SEN and the youngest children in the school. Pupils who have complex needs or who need close contact care: Their educational and care support should be provided as normal. Classes remodelled to allow for adults to maintain a distance (ideally 2 metres) from each other and ideally from children. Reducing the amount of face to face interactions by arranging desks front facing, where appropriate. Protocols around reduction of contacts and maximising distance shared with children. These should be carefully demonstrated for children with SEN, checking that the pupil has understood reduction of contacts and maximising distance. Where a pupil does not understand maximising distance or for those who need close contact care, education and care support should be provided as normal. Clear signage displayed around the school promoting reduction of contacts and maximising distance. <ul style="list-style-type: none"> Children stay with their own teacher/teaching assistant and where possible do not mix with other children ('bubble' model). This is particularly the case for children with SEN and younger children who are unable to adhere to reduction of contacts and maximising distance. Where younger children are unable to reduce contact and maximise distance adults should avoid close face to face contact and minimise time spent within 1 metre of anyone. If it is not possible to maintain the bubbles being used during the school day then schools should use small, consistent groups. ALL STAFF to wear masks/visors in communal areas. 	Y	M

Specific areas for concern/Risk	Control measures	In place? (Yes/No)	Risk rating (H/M/L)
	<ul style="list-style-type: none"> ALL VISITORS AND VOLUNTEERS to wear masks on entry into the building and around the building and mask or visor when working in a classroom. 		
<p>9. Risk of transmission in large spaces Used as classrooms/ teaching spaces</p>	<ul style="list-style-type: none"> Limits are set for large spaces e.g. dining hall, school hall to facilitate the reduction of contacts and maximise distance, minimising face to face contact. Large gatherings of more than one bubble should be avoided. Timetable design and layout arrangements in place to allow for the reduction of contacts and maximising distance whilst also keeping groups/bubbles apart. Windows and doors to classrooms are kept open to ensure rooms are well ventilated. 	Y	L
<p>10. Risks of transmission during use of the outdoor learning environment for young children</p>	<ul style="list-style-type: none"> Leadership are realistic about the difficulties of reducing contacts and maximising distance for young children in outside spaces. Arrangements for handwashing, hand sanitiser, tissues, bins with lids are in place. Large climbing equipment will be cleaned if shared between bubbles. Games and activities which allow children's heart rate to raise and avoid the sharing of equipment are available. We have implemented the Brierley daily mile to encourage regular exercise. Outside spaces are divided and demarked for class groups of children to use to facilitate children staying in their groups. Where outside space must be shared arrangements for cleaning between bubbles are in place. Resources are limited to facilitate effective cleaning daily. Bike and wheeled toy play: dependent on numbers – either name labels or label bikes, scooter etc for individual children to use, with their names or arrange for bikes to be wiped down by an adult, between use by the children. Previously overall bubbles are now kept separate during lunch and 	Y	M

Specific areas for concern/Risk	Control measures	In place? (Yes/No)	Risk rating (H/M/L)
	break times and do not mix.		
11. Risk of staff having to move Between groups.	<p>Where staff have to move between bubbles to deliver the school timetable they should try to reduce contacts and maximise distance, keeping an ideal distance of 2 metres from children and staff where possible. If staff have to work across bubbles a visor/mask will be worn.</p> <ul style="list-style-type: none"> • ALL STAFF and parent volunteers to wear masks/visors in communal areas. 	Y	L
12. Risks of transmission due to movement around the school.	<ul style="list-style-type: none"> • Clear signage and markers for the youngest children. • Corridors -pinch points and bottle necks are identified and managed, movement of groups is staggered if possible. • Movement of children and staff around the school is minimised • Pupils are reminded regularly of protocols for reduction of contacts and maximising distance. • Appropriate duty rota and levels of supervision in place reducing contacts and maximising distance. 	Y	L
13. Risk of transmission due to number of people near entrances and exits at the start and end of the school day.	<ul style="list-style-type: none"> • Start and departure times are staggered where possible Procedures in place to hold children to reduce family waiting time due to staggering and increase turnover of parking spaces. Fluid gate times for morning drop off and staggered end of day. • Number of entrances and exits used is maximised – all 4 main gates to be used for pick up and drop off. Each class assigned an arrival/pick up gate – identified by the coloured spots. • Determine a queuing system and a process for staff to greet each child, ensure they wash their hands/sanitise immediately on arrival, and then go straight to their classroom. For Years 2-5 hand sanitiser will be available on entry to school to reduce bottle neck toilet areas and pinch points. • Unless essential, do not allow parent/carers to enter the buildings to 	Y	M

Specific areas for concern/Risk	Control measures	In place? (Yes/No)	Risk rating (H/M/L)
	<p>drop off or collect children. If parents do need to enter the building ensure they have an understanding of the procedures in order to keep everyone safe. Do not allow gathering at the school gates to talk to other parents.</p> <ul style="list-style-type: none"> • Parent volunteers will only be permitted into the school building after receiving Covid training and agreeing to carry out twice-weekly lateral flow tests. These volunteers will be allotted to specific classrooms and will wear masks/shields at all times. • Consider special arrangements for settling children who are new to the school to enable the reduction of contacts and maximising of distance from parents where possible. • Identify drop off and pick up waiting areas that can reduce contacts and maximise distance – each class assigned a route into/out of school. • Extend gate/entrance opening times to prevent queueing – fluid gate entry and staggered end. • Staff, children and parents are briefed and signage provided to identify entrances, exits and circulation routes. • A plan is in place for managing the movement of people on arrival to avoid groups of people congregating. • Coloured spot floor markings visible to all to promote social distancing. • Parents given advice on walking to school, avoiding public transport and minimising driving. • ALL STAFF to wear masks/visors in communal areas. • ALL VISITORS AND PARENT VOLUNTEERS wear masks on entry into the building. • ALL PARENTS/CARERS to wear masks on the school site and whilst queueing outside the grounds. 		
<p>15. Risk of transmission because children do not observe agreed protocols of the reduction of contacts and maximising distance at playtimes.</p>	<ul style="list-style-type: none"> • Break and lunch times are staggered. • External areas are designated for different groups – see handbook. • Pupils are reminded about the protocols of reduction of contacts 	Y	M

Specific areas for concern/Risk	Control measures	In place? (Yes/No)	Risk rating (H/M/L)
	<p>and maximising distance before every break time.</p> <ul style="list-style-type: none"> Supervision levels have been enhanced to support all children, including those children needing a high level of adult support. Priority for teachers and all staff to remind all children about the importance of washing hands carefully and regularly. 		
<p>16. Risk of transmission because children do not observe agreed protocols of reduction of contacts and maximising distance at lunchtimes.</p>	<ul style="list-style-type: none"> Pupils are reminded about the protocols of the reduction of contacts and maximising distance before every lunchtime. Pupils wash their hands before eating and on leaving and returning to the classrooms after outdoor play, break and lunch times or any activity away from their designated learning area. Dining room area will be configured to ensure the reduction of contacts and maximising distance measures are in place when the children eat. Eating areas are thoroughly cleaned after lunchtime. Children in year 2/3 sit in their own smaller bubbles but condense into two groups and separate areas of the yard to play. 	Y	M
<p>17. Staff rooms and offices do not allow for observation of reduction of contacts and maximising distance guidelines.</p>	<ul style="list-style-type: none"> Staff rooms and offices have been reviewed and appropriate configurations of furniture to allow for the reduction of contacts and maximising distance. We have increased the number of staffroom areas to reduce contacts. 	Y	L
<p>18. The configuration of medical rooms may compromise reduction of contacts and maximising distance measures.</p>	<ul style="list-style-type: none"> Additional room designated for children with suspect COVID-19 whilst collection is arranged. PPE available if staff dealing with pupil with symptoms. 	Y	L

Specific areas for concern/Risk	Control measures	In place? (Yes/No)	Risk rating (H/M/L)
19. Groups of people gather in reception areas which may contravene reduction of contacts and maximising distance guidelines.	<ul style="list-style-type: none"> Parents are made aware of new school procedures prior to their children starting back at school and to those families whose children are new to the school. The maximising distance floor markings are clearly in place. Reduction of contacts and maximising distance protocols and guidance are clearly displayed to protect those staff on reception duty. 	Y	L
20. Risk that reducing contacts and maximising distancing between those in school is difficult or impossible to maintain, leading to a risk of transmission.	<p>Ensure frequent hand cleaning and good respiratory hygiene practices.</p> <ul style="list-style-type: none"> Regular cleaning. Minimise contact and mixing (see above) See sections above re start and end of day arrangements, playtimes and break times. ALL STAFF to wear masks/visors in communal areas. ALL VISITORS AND PARENT VOLUNTEERS wear masks on entry into the building. ALL PARENTS/CARERS to wear masks on the school site and whilst queueing outside the grounds. 	Y	L
21. Risk of staff or children with the virus coming into school with symptoms or when symptoms are not clear.	<ul style="list-style-type: none"> Ensure that children, staff and other adults do not come into the school if they have coronavirus (COVID-19) symptoms, or have tested positive in the last 10 days, and ensuring anyone developing those symptoms during the school day is sent home Make arrangements to isolate anyone with symptoms and have clear guidance and protocols. PPE on hand. Active engagement with NHS Test and Trace. 	Y	L
	<ul style="list-style-type: none"> Consideration should be given regarding the continued use of items that are frequently used by multiple children that are not essential and difficult to keep clean, for example outdoor play equipment. Establish arrangements for all frequently touched surfaces and 	Y	L

Specific areas for concern/Risk	Control measures	In place? (Yes/No)	Risk rating (H/M/L)
<p>22. Risk of the virus spreading via surfaces in the school unless there is regular cleaning.</p>	<p>equipment e.g.</p> <ul style="list-style-type: none"> ✓ door handles ✓ handrails ✓ tabletops ✓ play equipment ✓ toys ✓ electronic devices (such as ipads) ✓ specialist equipment, including equipment used by children with SEN <ul style="list-style-type: none"> • When cleaning, use the usual products, like detergents and bleach, as these will be very effective at getting rid of the virus on surfaces. • Limit the number of shared resources that are taken home by staff and children and limit the exchange of such resources. • Limit the number of shared resources (such as pencils, arts equipment, etc.) between children in the same classroom. • Teachers should make sure they wash their hands and surfaces, before and after handling children's books • Teachers should make sure they wash their hands before and after handling shared equipment (such as printers, ipads etc.). Alternatively, provide hand sanitisers at appropriate locations. • There is no need for anything other than normal personal hygiene and washing of clothes following a day in a school. Uniform that cannot be machine washed should be avoided. Ensure parent/carers are aware of this. 		
<p>23. Risk of virus spreading because the school has insufficient materials and equipment.</p>	<ul style="list-style-type: none"> • Establish clear plan to ensure the school has an ongoing supply of soap and hot water in every toilet and in classrooms. • Use of hand sanitisers at appropriate locations. • Lidded bins in classrooms and in other key locations around the site for the disposal of tissues and any other waste. • Bins to be double bagged and emptied. • Disposable tissues to implement the 'catch it, bin it, kill it' approach in 	Y	L

Specific areas for concern/Risk	Control measures	In place? (Yes/No)	Risk rating (H/M/L)
	each classroom.		
24. Provision and use of PPE for staff Where required is not in line with government guidelines.	<ul style="list-style-type: none"> Government guidance on wearing PPE is understood, communicated and sufficient PPE has been procured. Those staff required to wear PPE (e.g. SEND intimate care, cleaning staff, receiving and handling deliveries) have been instructed on how to put on and how to remove PPE carefully to reduce contamination and also how to dispose of them safely. Staff are reminded that the wearing of gloves is not a substitute for good handwashing. 	Y	L
25. Pupils forget to wash their hands regularly and frequently.	<ul style="list-style-type: none"> Staff training includes the need to remind children of the need to wash their hands regularly and frequently. Posters reinforce the need to wash hands regularly and frequently. Pupils regularly reminded about this in class. Reminders given regularly – minimum expectations. Staff meetings on opening procedures (23rd February, 2nd March) 	Y	L
26. Pupils' behaviour on return to school does not comply with reduction of contacts and maximising distance guidance.	<ul style="list-style-type: none"> Clear messaging to children on the importance and reasons for reducing contacts and maximising distance is reinforced throughout the school day by staff and through posters, and floor markings. For young children this is done through age appropriate methods such as stories and games. For children with SEN, including those with Autism, use appropriate methods such as pictures and modelling. Staff model reducing contacts and maximising distance consistently. The movement of children around the school is minimised. Large gatherings are avoided inc assemblies. Break times and lunch times are structured to support the reduction of contacts and maximising distance and are closely supervised. The school's behaviour policy has been revised and sets out clearly the consequences for poor behaviour and deliberately breaking the rules and how the school will enforce those rules including any sanctions. This is particularly the case when considering restrictions on 	Y	L

Specific areas for concern/Risk	Control measures	In place? (Yes/No)	Risk rating (H/M/L)
	<p>movement within school and new hygiene rules. Behaviour addendum.</p> <ul style="list-style-type: none"> • Senior leaders monitor areas where there are breaches of reduction of contacts and maximising distance measures and arrangements are reviewed. • Messages to parents reinforce the importance of reduction of contacts and maximising distance • Arrangements for younger primary school children have been agreed and staff are clear on expectations. • Arrangements for children with SEN have been agreed and staff are clear on expectations. 		
<p>27. Risk that regular enhanced Cleaning capacity is at a reduced level so that any deep-clean and ongoing enhanced cleaning of classrooms, shared areas, surfaces and toilets are not undertaken to the standards required.</p>	<ul style="list-style-type: none"> • A plan for cleaning staff on return to school (including any deep cleans) is agreed with contracting agencies prior to opening. • An enhanced cleaning plan is agreed and implemented which minimises the spread of infection. This enhanced cleaning schedule should include: <ul style="list-style-type: none"> ✓ more frequent cleaning of rooms /shared areas that are used by different groups ✓ frequently touched surfaces being cleaned more often than normal, using standard products such as detergents and bleach 	Y	L
<p>28. The use of fabric chairs may increase the risk of the virus spreading.</p>	<ul style="list-style-type: none"> • Take fabric chairs out of use where possible. • Where that is not possible then try to ensure chairs are limited to single person use. 	Y	L
<p>29. Queues for toilets and handwashing risk non-compliance with reduction of contacts and maximising distance measures.</p>	<ul style="list-style-type: none"> • Designated toilets for each bubble of children. • Queuing zones for toilets and hand washing have been established and are monitored. • Floor markings are in place to enable reduction of contacts and maximising distance. 	Y	L

Specific areas for concern/Risk	Control measures	In place? (Yes/No)	Risk rating (H/M/L)
	<ul style="list-style-type: none"> • Pupils know that they can only use the toilet a few at a time. • Pupils are encouraged to access the toilet during class/throughout the day to help avoid queues. • Monitoring ensures a constant supply of soap and paper towels • Bins are emptied regularly. • Pupils are reminded regularly on how to wash hands and young children are supervised in doing so. 		
30. Fire procedures are not appropriate to cover new arrangements.	<ul style="list-style-type: none"> • Fire procedures have been reviewed and revised where required, • Staff and children have been briefed on any new evacuation procedures. • Fire marshals have been trained and briefed appropriately. 	Y	L
31. Fire evacuation drills - unable to apply reduction of contacts and maximising distance procedures effectively.	<ul style="list-style-type: none"> • Plans for fire evacuation drills are in place which are in line with reduction of contacts and maximising distance measures e.g. bubble muster points. 	Y	L
32. Fire marshals absent due to self-isolation.	<ul style="list-style-type: none"> • An additional staff rota is in place for fire marshals to cover any absences and staff have been briefed accordingly. 	N	L
33. All systems may not be operational.	<ul style="list-style-type: none"> • Government guidance is being implemented where appropriate, see following link: https://www.cibse.org/coronavirus-COVID-19/emerging-from-lockdown • https://assets.publishing.service.gov.uk/government/uploads/system/uploads/attachment_data/file/963541/Schools coronavirus operational guidance.pdf • • All systems have been recommissioned including: 	Y	L

Specific areas for concern/Risk	Control measures	In place? (Yes/No)	Risk rating (H/M/L)
	<ul style="list-style-type: none"> ✓ Water systems (particularly legionella testing and controls in place) ✓ Electrical and gas safety checks ✓ Emergency escapes, lighting and fire detection systems ✓ Security systems ✓ Lifts and escalators ✓ Heating ✓ Ventilation systems 		
<p>34. Statutory compliance has not been completed due to the reduced availability of contractors during lockdown.</p>	<ul style="list-style-type: none"> • All statutory compliance is up to date. • Where water systems have not been maintained throughout lockdown, chlorination, flushing and certification by a specialist contractor has been arranged. • The following guidance has been followed where appropriate: https://www.hse.gov.uk/coronavirus/legionellarisks-during-coronavirus-outbreak.htm 	Y	L
<p>35. Lack of good ventilation means that there is risk of transmission.</p>	<ul style="list-style-type: none"> • Ensure good ventilation in classrooms and common areas e.g. through opening a window. 	Y	L
<p>36. Visitors to the site (including parents) add to the risk.</p>	<ul style="list-style-type: none"> • Signage giving routes, procedures, entrances and exits to be followed. • Limit the external visitors to the school during school hours • Office staff to conduct visitors/contractors sign in/out procedure to avoid contact but ensure details for Test and Trace. • Parents should come into school buildings only when strictly necessary, by appointment, and ideally only one (unless for example, an interpreter or other support is required). Any such meetings should take place at a safe distance (and so the use of small offices may not be suitable). Parent volunteers to be Covid trained before coming into the building and will have agreed to twice-weekly testing prior to entering the building. These volunteers will be designated to specific classrooms where they will always work. 	Y	L

Specific areas for concern/Risk	Control measures	In place? (Yes/No)	Risk rating (H/M/L)
	<ul style="list-style-type: none"> Consider holding SEN meetings such as Annual Reviews and other start of term transition meetings 'virtually'. 		
<p>37. Contractors on-site whilst school is in operation may pose a risk to reduction of contacts and maximising distance and infection control.</p>	<ul style="list-style-type: none"> Ongoing works and scheduled inspections for schools (e.g. estates related) have been designated as essential work by the government and so are set to continue. An assessment has been carried out to see if any additional control measures are required to keep staff, children and contractors safe. Assurances have been sought from the contractors that all staff attending the setting will be in good health (symptom-free) and that contractors have procedures in place to ensure effective reduction of contacts and maximising distance is maintained at all times. Alternative arrangements have been considered such as using a different entrance and exit for contractors and organising classes so that contractors and staff/children are kept apart. Reduction of contacts and maximising distance is being maintained throughout any such works and where this is not possible arrangements are reviewed. In addition to arrangements for COVID-19, normal contractor procedures are being applied and have been updated in light of COVID-19 (including contractor risk assessments and method statements, and contractor induction). 	Y	L
<p>38. Existing policies on safeguarding, health and safety, fire evacuation, medical, behaviour, attendance and other policies are no longer fit for purpose in the current circumstances.</p>	<ul style="list-style-type: none"> All relevant policies have been revised to take account of government guidance on the system of controls: protective measures regarding COVID-19 and its implications for the school. The school has carried out a full Health and Safety Risk Assessment to ensure it is COVID-19 secure. Staff, children, parents and governors have been briefed accordingly. 	Y	L

Specific areas for concern/Risk	Control measures	In place? (Yes/No)	Risk rating (H/M/L)
<p style="text-align: center;">39. Curriculum/ Learning Environment</p>	<ul style="list-style-type: none"> • Consider what activity is more difficult/ not possible to be undertaken with reduction of contacts and maximising distance in place. • Each activity should be risk assessed and should not be run unless the risks can be mitigated. School will ensure activities such as PE, music and practical lessons are carried out safely in line with guidance e.g.: - in PE children will be kept in consistent groups, sports equipment thoroughly cleaned between each use by different individual groups, and contact sports avoided. • PE sessions to resume outdoors. • Outdoor sports will be prioritised where possible. • In music lessons physical distancing and playing outside will be done wherever possible, limiting group sizes to no more than 15, positioning children back-to-back or side-to-side, avoiding sharing of instruments, and ensuring good ventilation. Singing, wind and brass playing will not take place in larger groups such as school choirs and ensembles, or school assemblies. • Ensure all staff are trained and supported in front of classroom delivery style (where appropriate) and aware of how best to provide students with additional support. <p>Staff and parent volunteers to be reminded regularly of the Government advice and clarify any in school procedures.</p>	Y - mostly	L
<p>40. Key stakeholders are not fully informed about changes to policies and procedures due to COVID-19, resulting in risks to health.</p>	<p>Communications strategies for the following groups are in place:</p> <ul style="list-style-type: none"> ✓ Pupils ✓ Staff ✓ Parents ✓ Governors ✓ Local authority ✓ Health services ✓ Professional associations 	Y	L

Specific areas for concern/Risk	Control measures	In place? (Yes/No)	Risk rating (H/M/L)
	<ul style="list-style-type: none"> ✓ Other partners • Parents are communicated with to make sure they know: <ul style="list-style-type: none"> ○ what protective steps you're taking to ○ make the school a low-risk place for their child ○ what you need them to do (such as on drop off and collection) 		
<p>41. Pupils who are unable to attend school because they are complying with clinical and/or public health advice are not receiving access to remote education.</p>	<ul style="list-style-type: none"> • Parents have been provided with clear guidance about acceptable reasons for nonattendance and this is reinforced on a regular basis. <i>Reminder letter sent.</i> • Parents have been asked to make the school aware of children's health conditions and the school has sought to ensure that the appropriate guidance has been acted upon. <i>Reminder letter sent.</i> • Schools have a regularly updated register of children with underlying health conditions. • Staff are available to ensure children at home continue to be provided with remote education • Children who are shielding will continue to have access to live Microsoft Teams sessions and will be email resources to complete at home following these sessions. These resources will be provided in two week blocks and will be either sent home with sibling attending school or available to be collected at the school office at an allotted time. 	<p>Opportunities and resources given – engagement varies</p>	<p>L</p>
<p>42. Pupils' mental health has been adversely affected during the period that the school has been closed and by the COVID-19 crisis in general</p>	<ul style="list-style-type: none"> • There are sufficient numbers of trained staff available to support children with mental health issues. Currently – two trained members of staff. • There is access to designated staff for all children who wish to talk to someone about wellbeing/mental health. • Wellbeing/mental health is discussed regularly in PSHE/virtual assemblies/pupil briefings (stories/toy characters are used for younger children to help talk about feelings). • Resources/websites to support the mental health of children are 	<p>Y</p>	<p>L</p>

Specific areas for concern/Risk	Control measures	In place? (Yes/No)	Risk rating (H/M/L)
	<p>provided.</p> <ul style="list-style-type: none"> • A wellbeing questionnaire has been completed for Y4/5. 		
<p>43. The mental health of staff has been adversely affected during the period that the school has been closed and by the COVID-19 crisis in general.</p>	<ul style="list-style-type: none"> • Staff are encouraged to focus on their wellbeing. • Line managers are proactive in discussing wellbeing with the staff that they manage, including their workload. • Staff briefings and training have included content on wellbeing • Staff briefings/training on wellbeing are provided. • Staff have been signposted to useful websites and resources – via email. 	Y	L
<p>44. Lack of governor oversight during The COVID-19 crisis leads to the school failing to meet statutory requirements.</p>	<ul style="list-style-type: none"> • The governing body continues to meet regularly via online platforms. • The governing body agendas are structured to ensure all statutory requirements are discussed and school leaders are held to account for their implementation. • Regular dialogue with the Chair of Governors and those governors with designated responsibilities is in place. 	Y	L
<p>45. Test and trace is not used effectively To help manage staffing levels and Support staff wellbeing.</p>	<p>Guidance on test and trace has been published and explained to staff.</p> <ul style="list-style-type: none"> • Post-testing and tracing support is available for staff . • An email has been set up (which SLT have access to) to be used specifically for staff and volunteers to report their test results. • Staff who opt in will be provided with tests and asked to test twice weekly and report their results immediately (whether positive or negative) to NHS Test and Trace as well as SLT using the designated email. In the event of a positive result, staff will report this to SLT via phone call rather than email. • Parent volunteers must opt in to twice-weekly testing in order to be able to volunteer within the school. • If staff or volunteers receive a positive result, they must then organise a 	Y	L

Specific areas for concern/Risk	Control measures	In place? (Yes/No)	Risk rating (H/M/L)
	<p>PCR test and isolate until they receive a negative result from this. If they receive a positive result from the PCR test then they will follow isolation guidelines as normal.</p>		
<p>46. Infection transmission within school due to staff/children (or members of their household) displaying symptoms.</p>	<ul style="list-style-type: none"> • Robust collection and monitoring of absence data, including tracking return to school dates, is in place. • Procedures are in place to deal with any pupil or staff displaying symptoms at school. This includes the use of test and trace for both staff and children and appropriate action, in line with government guidance, should the tests prove positive or negative. • Pupils, parents, volunteers and staff are aware of what steps to take if they, or any member of their household, displays symptoms. This includes an understanding of the definitions and mitigating actions to take in relation to the terms clinically vulnerable and clinically extremely vulnerable should these apply. • Any child, staff, visitor or parent volunteers who test positive must engage with the test and trace process. If they test positive on a lateral flow they and their household must isolate immediately and book a PCR test. All persons within the bubble will be contacted and required to isolate until there is confirmation that the PCR is negative. If the PCR is positive, they must continue to isolate for ten days. 	Y	M
<p>47. Staff (inc breakfast club and after school activities staff), children and parents are not aware of the school's procedures (including on self-isolation and testing) should anyone display symptoms of COVID-19.</p>	<ul style="list-style-type: none"> • Staff, children and parents have received clear communications informing them of current government guidance on the actions to take should anyone display symptoms of COVID-19 and how this will be implemented in the school. • This guidance has been explained to staff and children as part of the induction process. • Any updates or changes to this guidance are communicated in a timely and effective way to all stakeholders. 	Y	L

Specific areas for concern/Risk	Control measures	In place? (Yes/No)	Risk rating (H/M/L)
48. Staff, children and parents are not aware of the school's procedures should there be a confirmed case of COVID-19 in the school including test and trace.	<ul style="list-style-type: none"> Staff, children and parents have received clear communications informing them of current government guidance on confirmed cases of COVID-19 and how this will be implemented in the school. This guidance has been explained to staff and children as part of the induction process. Any updates or changes to this guidance are communicated in an effective way to all stakeholders. 	Y	L
49. Staff, parents and carers are not aware of recommendations on transport to and from school.	<ul style="list-style-type: none"> Reduce any unnecessary travel on buses or public transport where possible (for example, by walking or cycling to school) and avoiding peak times. (See Risks 11 and 12). Pupils, parents and staff travelling on public transport to wear face covering and to remove these safely when coming into school, following school procedures. 	Y	L

School Leadership Use Only

Approved by (Head Teacher/ Chair of Governors)	Coral McIntosh	Date of Approval	March 2021 April 2021
Date Provided to the Local Authority	July 2020		
Date of next review	Monthly		